



Director of Programming Innovation and Acceleration – Position Description

The New York Climate Exchange (The Exchange) is a new not-for-profit climate solutions center designed to build community, foster collaboration, advance local and global climate knowledge, and empower marginalized communities through cross-disciplinary networking, impactful programming, and cutting-edge facilities. While The Exchange will have a physical presence on Governors Island, its spirit and influence will extend beyond the Island into New York City and across the country and world. Our diverse coalition of partners—committed and prepared to collectively disrupt the status quo—incorporates local and global perspectives on climate change from academia, the private sector, and community-level organizations. As the first of its kind, The Exchange will unlock integrated and scalable approaches to climate action, ultimately serving as a global model for sustainable positive change.

The New York Climate Exchange (“The Exchange”) seeks to recruit a Director of Programming Innovation and Acceleration to identify and incubate future Exchange programming.

Applicants should feel comfortable working in a fast-paced, start-up environment with tasks and roles changing on a regular basis. This position is full-time. The individual filling this role will primarily work in-person in the New York City area. Periodic remote work is allowed with prior approval.

The position reports to the Director of Programming.

Salary and Benefits

Salary for the Director of Programming Innovation and Acceleration is between \$200,000-250,000 per year. The position includes eligibility for generous health and retirement benefits, and paid time off/sick leave.

Salary will be set based on a variety of factors, including but not limited to qualifications, experience, education, and specialized training. The above hiring range represents The Exchange’s good faith and reasonable estimate of the range of possible compensation at the time of posting.

Responsibilities

Working closely with the Chief Executive Officer, the Director of Programming, and the Program Manager at The Exchange, significant responsibilities include:

1. Identify and track emerging climate priorities to determine how The Exchange might differentiate itself in those fields, position itself to respond to key issues, build programming around specific topics, participate in the global conversation on critical subject areas, and more.
2. Identify, incubate, and lead development of promising areas of engagement by The Exchange to prepare programming for launch in the future. Set timelines and budget and take necessary steps to ensure successful handoff to project team responsible for full implementation and delivery of the programming. Pay close attention to climate news, scholarly articles, global trends, emerging funding opportunities, and more to ensure The Exchange makes well-informed strategic decisions about future programming and resource allocation.

3. Build and maintain strong working relationships with Exchange partners, NYC and NY State governments, local and international climate institutions / coalitions / networks, financial institutions, policy organizations, government entities, arts institutions, and more.
4. As needed, represent The Exchange at relevant meetings and events, local and global, focused on climate policy, technology, finance, and science. May also be asked to periodically present updates to the Board of Directors of The Exchange.

Position-related Qualifications

1. Undergraduate degree, master's degree, or Ph.D. in the field of environmental and natural resources management, climate change, environmental policy, economics, finance, global studies/international relations, business, or another relevant discipline.
2. At least 12 years relevant experience in new business and/or project/program development.
3. Solid understanding of the scientific, economic, social, and political dimensions of climate change.
4. Knowledgeable about relevant UNFCCC negotiations/decisions and current global and domestic climate policy, research, technology, social, and finance trends. Familiarity with New York City/State climate-related policies, institutions, and finance a plus.
5. Ability to engage with a complex range of stakeholders, including domestic and international policy organizations, finance coalitions, scientific and technical bodies, government entities, private sector entities, and civil society organizations.
6. Ability to think analytically, strategically, and programmatically. Must be comfortable working with and challenging ideas put forth by leading experts.
7. Proven ability to work with and across teams, both as a team leader and team member.
8. Excellent verbal and written communication skills in English, including ability to communicate complex issues to a wide range of audiences. Written and verbal fluency in other languages including French, Spanish, Arabic, or Chinese is highly desirable.
9. Must contribute to an environment that values diversity, equity, and inclusion.
10. Must be able to work independently and collaboratively on complex tasks on tight deadlines.

New York Climate Exchange Staff Core Competencies

- Develops and implements solutions that show understanding of how partners and/or own work achieves results that are financially, environmentally, and socially sustainable.
- Shares new insights based on in-depth understanding of clients/partners and recommends solutions for current and future needs of clients/partners.
- Initiates collaboration across boundaries and broadly across The Exchange, partner organizations, and other relevant institutions.
- Makes choices and sets priorities with The New York Climate Exchange corporate perspective in mind.
- Helps others to understand problems, partner and client needs, and the underlying context.
- Recognizes the value of diverse perspectives and lived experiences and applies a critical lens to systemic sources of bias and discrimination.
- Applies critical thinking and seeks input and experience from others to recommend a course of action consistent with The Exchange's strategy.
- Evaluates risk and anticipates the short- and long-term implications of decisions.
- Commits to a decision and acts once it has been reached.

Applications and inquiries should be submitted to workwithus@nyclimateexchange.org. Applications should include a cover letter and CV/resume. Preferred consideration will be given to applications received no later than April 1, 2024.

The New York Climate Exchange provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

Research indicates that men tend to apply for jobs when they meet just 60% of the criteria, while women and people from other marginalized groups only apply if they are a 100% match. If you are passionate about our mission and think you have what it takes to be successful in this role even if you don't check all the boxes, please apply. We'd appreciate the opportunity to consider your application.